

14 October 1982

MEMORANDUM FOR: DD/OP-PA&E

STAT FROM:

C/HRPS

SUBJECT: Quarterly Activity Report - HRPS

Standard Estimates and Projections:

1. Provided FY 82 retirement estimates to C/CAD.
2. Provided D/OP and O/Comp with yearend FTE projections under conditions of varying ceiling relief.
3. Promotion projections for FY 83 were prepared for professional and clerical/technical personnel in the R, RN, R(FBIS), E, EP, M, MC, MS, MF, D, and I Career Services.
4. New weighted applicant processing levels for FY 83 were developed for SPD's use.

Special Projections:

5. A 5-year projection of Agency separations and hiring was prepared for the DDCI using three different strength projections.
6. Reviewed OC attrition and requirements for discussions with OC and with DDA.
7. Assisted in providing comparative cost data in support of the Agency Pay Study.

Plans & Procedures:

8. HRPS procedures have been prepared for producing FTE projections and promotion projections.
9. Prepared an initial draft of a Personnel Planning Paper for Phase IV of the Agency Long-Range Plan. The primary emphasis of this paper concerned the changing trends in Personnel.

Jurimetric Support:

10. A "think" paper on jurimetric support was prepared for DD/OP-PA&E.

11. Jurimetric support to OGC included working up an appropriate data base for two different years, and the development of tailored statistical models for a current case.

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